

**ST. MARY'S COUNTY  
BOARD OF COUNTY COMMISSIONERS' MEETING  
GOVERNMENTAL CENTER  
Tuesday, October 10, 2006**

**Present:** Commissioner President Thomas F. McKay  
Commissioner Kenneth R. Dement  
Commissioner Lawrence D. Jarboe  
Commissioner Thomas A. Mattingly, Sr.  
Commissioner Daniel H. Raley  
George G. Forrest, County Administrator  
Betty Jean Pasko, Senior Admin. Coordinator (Recorder)

*The Board of County Commissioners participated in the Multi-Agency Meeting and attended the dedication ceremony at the Dr. James A. Forrest Career & Technology Center prior to commencing the Commissioners' Meeting at the Governmental Center.*

The meeting was called to order at 11:55 AM

**CHANGES TO AGENDA**

It was announced that the Executive Session would be for the purpose of discussing Real Property issues only.

**APPROVAL OF CHECK REGISTER**

**Commissioner Mattingly moved, seconded by Commissioner Jarboe, to authorize the Commissioner President to sign the Check Register, as presented. Motion carried 5-0.**

**APPROVAL OF MINUTES**

Commissioner Raley read the following as a correction to the motion regarding the amendments to the Zoning Maps for Properties of Charlotte Hall Center, Inc., that was in the draft minutes of October 3, 2006:

Commissioner Raley moved, seconded by Commissioner Dement, that taking into account the Planning Commission's recommendation, and taking into account staff's recommendation and its post Public Hearing report, whereby it is stated that the presence of a pipeline need not be a controlling factor in determining zoning patterns, that the Board of County Commissioners amend the Official Zoning Maps to change the zoning to (I) Industrial for Parcels 21, 297, and 453 of Tax Map 4. Motion carried 4-0. Commissioner Jarboe abstained.

**Commissioner Mattingly moved, seconded by Commissioner Dement, to adopt the minutes of the Commissioners' meeting of October 3, 2006, as corrected. Motion carried 5-0.**

## **COMMUNITY-BASED ADEQUATE PUBLIC FACILITIES TASK FORCE REPORT**

Present: Jack Candella, Chair  
Ford Dean, member

As a follow-up to the Chamber of Commerce's presentation to the Board of County Commissioners on January 10, 2006, Mr. Dean presented a copy of the Community-based Task Force's recommendations regarding public school capacity and the adequate public facilities provisions of the St. Mary's County Zoning Ordinance. Mr. Dean requested that the Commissioners review the report and then schedule time on a future Commissioners' agenda to fully discuss.

## **VOTE TO MOVE INTO EXECUTIVE SESSION**

**Commissioner Raley moved, seconded by Commissioner Jarboe, to enter into Executive Sessions for the purpose of discussing Real Property. Motion carried 5-0.**

## **EXECUTIVE SESSION**

### **Real Property**

Present: Commissioner Thomas F. McKay, President  
Commissioner Kenneth R. Dement  
Commissioner Lawrence D. Jarboe  
Commissioner Thomas A. Mattingly, Sr. (*recused himself and left the room during discussion of one of the real property items as noted in the Executive Session minutes*)

Commissioner Daniel H. Raley  
George Forrest, County Administrator  
Christy Chesser, County Attorney  
Phil Rollins, Director, Recreation, Parks & Community Services  
Liz Passarelli, Real Property Manager  
Sue Veith, Environmental Planner, Dept. of Land Use and Growth Management  
(*portion of the meeting*)  
Donna Gebicke, Administrative Assistant to the BOCC, Recorder

Authority: Article 24, Section 4-210(a)11  
Time Held: 12:40 pm – 1:10 pm  
Action taken: The Commissioners discussed real property acquisition.

## **PROCLAMATION: DOMESTIC VIOLENCE AWARENESS MONTH**

The Board of County Commissioners presented a proclamation in recognition of National Domestic Violence Awareness Month and urged all citizens to actively participate in the scheduled activities

and programs to work toward improving victim safety and holding perpetrators of domestic abuse accountable for their actions against individual victims and our society as a whole.

**CHRISTMAS IN APRIL: INVITATION TO ATTEND THE 9<sup>TH</sup> ANNUAL SOUTHERN MARYLAND FARM LIFE FESTIVAL**

Present: Mary Ann Chasen  
Phillip Scriber

The 9<sup>th</sup> Annual Southern Maryland Farm Life Festival is scheduled for this weekend, October 14 and 15.

The Parlett family is hosting this event for the benefit of Christmas in April, St. Mary's County.

**COLLEGE OF SOUTHERN MARYLAND AND DEPARTMENT OF ECONOMIC & COMMUNITY DEVELOPMENT: MARYLAND SMALL BUSINESS DEVELOPMENT CENTER NETWORK FY2006 ANNUAL REPORT AND MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE COLLEGE AND THE BOARD OF COUNTY COMMISSIONERS**

Present: Alan Kutz, VP, Economic and Community Development Institute, CSM  
John Savich, Director, DECD  
Hans Welch, Mgr., Business Development, DECD  
Bill Hitte, SBDC, So. MD Region

The Commissioners were presented with a Memorandum of Understanding between the College of Southern Maryland and the County on behalf of the Small Business Development Center (SBDC), Southern Maryland region. The MOU provides \$15,000 in County funding to support the SBDC in St. Mary's County. The SBDC serves the Southern Maryland tri-county business community by providing counseling and education programs for existing business owners and start-up entrepreneurs.

**Commissioner Mattingly moved, seconded by Commissioner Jarboe, to approve and authorize the Commissioner President to sign the Memorandum of Understanding with the College of Southern Maryland on behalf of its Small Business Development Center Program for Fiscal Year 2007. Motion carried 5-0.**

**COMMUNITY DEVELOPMENT CORPORATION: PROPOSAL TO CONVERT REVOLVING LOAN FUND INTO A PROGRAM LIMITED TO LOAN GUARANTEES ONLY**

Present: Barbara Horn, Chairman, CDC  
Dan Kubican, Treasurer  
Robin Finnacom, President/CEO

The St. Mary's County Community Development Corporation (CDC) promotes private and public investment in St. Mary's County. The Small Business Loan Program provides guarantees for under collateralized loans for start-up or early stage small businesses located in one or more of the County's Priority Funding Areas. There are 11 Priority Funding Areas in St. Mary's County.

**Commissioner Dement moved, seconded by Commissioner Jarboe, to authorize the Community Development Corporation to convert the Revolving Loan Program from a direct lending program into a Small Business Loan Guarantee Program to improve access to these funds for start-ups and early stage business expansions for locally-owned companies located in one or more of the County's eleven Priority Funding Areas. Motion carried 5-0.**

## **COUNTY ADMINISTRATOR**

1. Draft Agendas for October 17 and October 24, 2006
2. **Sheriff's Department** (*Capt. Kenneth Cusic; Erin Shoemaker, Fiscal Manager*)

**Commissioner Dement moved, seconded by Commissioner Mattingly, to approve and authorize the Commissioner President to sign the document accepting the COPS 2006 Law Enforcement Technology Grant Award in the amount of \$493,614. Motion carried 5-0.**

**Commissioner Dement moved, seconded by Commissioner Jarboe, to approve and authorize the Commissioner President to sign the Budget Amendment in the amount of \$15,000 for the Domestic Violence Unit Pilot Program grant from the Governor's Office for "Project SAVE the Victims." Motion carried 5-0.**

**Commissioner Raley moved, seconded by Commissioner Jarboe, to approve and authorize the Commissioner President to sign the Budget Amendment in the amount of \$20,000 for the Sex Offender and Compliance Enforcement in Maryland grant from the Governor's Office for "Project VERIFY." Motion carried 5-0.**

**Commissioner Dement moved, seconded by Commissioner Mattingly, to approve the Budget Amendment returning \$21,085 to the BOCC Emergency Appropriation Reserve, due to non-receipt of the grant. Motion carried 5-0.**

**Commissioner Dement moved, seconded by Commissioner Mattingly, to approve and authorize the Commissioner President to sign the Budget Amendment in the amount of \$53,967 to restore \$43,173 in Bryne Grant Funding to the grant reserve accounts and \$10,794 to the BOCC Emergency Appropriation Reserve. Motion carried 5-0.**

**Commissioner Dement moved, seconded by Commissioner Mattingly, to approve and authorize the Commissioner President to sign the Budget Amendment in the amount of \$16,353 to set up Project “Cold Case”, Project #US0729. Motion carried 5-0.**

**3. Department of Public Works and Transportation** (*George Erichsen, P.E., DPW&T Director*)

**Commissioner Raley moved, seconded by Commissioner Dement, to approve and sign Resolutions to: accept streets in the Willow Woods Subdivision, Section 1, 8<sup>th</sup> Election District, into the County’s Highway Maintenance system; and to post 25-mph speed limit and stop signs on said roads. Motion carried 5-0.**

**4. Circuit Court - Legal** (*Elaine Kramer, CFO, on behalf of Teresa Weeks, Sr. Legal Assistant*)

**Commissioner Raley moved, seconded by Commissioner Jarboe, to approve and authorize the Commissioner President to sign the Budget Amendment to set up the FY07 portion of the Cooperative Reimbursement Agreement budget and increase the County’s match by \$808 in accordance with the actual grant agreement/award. Motion carried 5-0.**

**5. Department of Public Safety** (*Shirley Copado, Mgr., Emergency Communications*)

**Commissioner Dement moved, seconded by Commissioner Mattingly, to accept the grant award from the Maryland Institute of Emergency Medical Services Systems for the installation of, routine and emergency repair services on, and preventative maintenance on the State of Maryland EMS communications and microwave backbone equipment and authorize the Commissioner President to sign the Memorandum of Agreement and the associated Budget Amendment. Motion carried 5-0.**

**6. Land Use and Growth Management** (*George Forrest, County Administrator, on behalf of Denis Canavan, Director LU&GM*)

**Commissioner Mattingly moved, seconded by Commissioner Dement, to approve and authorize the Commissioner President to sign the Budget Amendment transferring \$1,200 from the Vacant Salaries account to the Staff Development account. Motion carried 5-0.**

**7. Local Management Board**

No one was present representing the Local Management Board to present and respond to Board questions regarding the FY2007 Limited Community Partnership Agreement with the State of Maryland.

**Commission Jarboe moved, seconded by Commissioner Raley, to table and bring back the agreement for consideration during County Administrator time next week. Motion carried 5-0.**

## **8. Boards and Committees**

**Commissioner Jarboe moved, seconded by Commissioner Mattingly, to appoint the following St. Mary's County citizens to the following Boards, Committees, and Commissions:**

***Emergency Services Committee:** Victor DeMattia – Alternate Rep. Mechanicsville Volunteer Rescue Squad; David Harrigan - Primary Rep. Mechanicsville Volunteer Rescue Squad*  
***Family Violence Coordinating Council:** Brian Cedar – Maryland State Police Representative*  
***Maureen Johnson** – Commission for Women Representative*  
***Plumbing Board:** Michael Sullivan – Metropolitan Commission Representative*  
***Tri-County Community Action Committee:** Phyllis M. Lantz*  
***Commission on Environment:** Sandy Neville*

**Motion carried 5-0.**

## **COMMISSIONERS TIME**

### Commissioner Dement

Apologized for not being able to attend the St. Clement's Osprey Gala, Riverside WineFest, and the NAACP Banquet.

The Blessing of the Fleet was cancelled due to inclement weather.

Could not attend the event at Sanners Lake Sports because of other commitments.

### Commissioner Mattingly

Congratulated the Chamber of Commerce on their very successful Golf Tournament at Breton Bay.

Congratulated the St. Clement's Hundred on another successful Osprey Gala.

Nice turnout at Sanner's Lake; folks from in and out of the County attended, nice complex.

Congratulations to Jennifer Fabbriante, Public Information Officer, and Nick Green on their wedding this weekend.

### Commissioner Jarboe

Thanked Governor Ehrlich for coming by Friday and spending all day in St. Mary's County. Started at the northern end of the County at the Senior Center and ended the day in the 7<sup>th</sup> District at the Osprey Gala.

### Commissioner Raley

Thanked the Commissioners for helping with the auction at the Osprey Gala. Thanked Commissioner Tommy McKay for his efforts with getting the Governor to sign the painting that was auctioned.

Congratulated Hospice; wonderful fund raising event at Flat Iron Farm.

Apologized to the NAACP, could not make their banquet due to the Public Information Officer's wedding.

Stopped by Sotterley's Wine Tasting Festival.

Encouraged the citizens of St. Mary's County to vote on 11/7. An absentee ballot can be requested on demand – just need to apply for it.

#### Commissioner McKay

Commissioner Raley did an extraordinary job helping a great organization to raise money.

Wished the best for Shirley, Commissioner Dement's wife, who has been ill.

The Governor made a few announcements on Friday. Transportation projects in Southern Maryland are on the move. \$750,000 will be put into the state's transportation budget for planning the expansion of Rt. 5 through Leonardtown. \$1.5 million will be put into the state's transportation budget for the planning of a second span of the Governor Thomas Johnson Bridge. Chancellors Run Road starts construction in 2007. The Streetscape Program for Washington Street in Leonardtown is out for bid.

**ADJOURNMENT**

The meeting adjourned at approximately 4:00 PM.

Minutes Approved by the Board of County Commissioners on \_\_\_\_\_

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Betty Jean Pasko, Senior Administrative Coordinator